

**MINUTES – WAYLAND SCHOOL COMMITTEE SUPERINTENDENT EVALUATION
January 4, 2019**

A meeting of the School Committee's Superintendent Evaluation Subcommittee was called to order at 11:02 am by Jeanne Downs.

Present were:
Jeanne Downs, chair
Ellen Grieco

Also present:
Arthur Unobskey, superintendent

1. Public Comment

There was no public comment.

2. Discussion of Process for 2018-2019 Evaluation of Superintendent

Dr. Unobskey presented the elements to be considered in his review. The elements selected are the same as the previous year with the exception of III-C-1. These will be presented to the School Committee for review.

A discussion ensued about the use of surveys to gather feedback for the Superintendent Evaluation. Jeanne and Ellen both presented the information gathered from other districts regarding the use of surveys/feedback. The subcommittee plans to recommend to the School Committee that feedback via survey be collected again this year but in April.

Jeanne will put a timeline together for the School Committee to complete the Superintendent Evaluation. Ellen discussed the possibility of Arthur including a reflection of the year as part of his review.

3. Approval of Minutes

Upon a motion made by Ellen and seconded by Jeanne, the subcommittee voted unanimously (2-0) to approve the 11/9/18 minutes as written.

4. Adjournment

Upon a motion made by Jeanne and seconded by Ellen, the subcommittee voted unanimously (2-0) to adjourn at 12:02 pm.

Respectfully submitted,

Jeanne Downs

Corresponding Documents:
-11/9/18 draft minutes